

1 **CALL TO ORDER OF WORK SESSION**

2  
3 The Reorganization Meeting of Oakmont Borough Council was called to order at  
4 7:13 p.m. by Mayor Sophie Facaros in Council Chambers of the Municipal  
5 Building, 767 Fifth Street, Oakmont, Pennsylvania 15139.

6  
7 **ROLL CALL**

8  
9 Present: Council Members Ride, Osterhout, Arnold, Council-Elect Members  
10 Holst, Leonardi, Pagnotta; Borough Manager Fodi, Borough  
11 Solicitor Christopher Malloy, Mayor-Elect Facaros, and Chief Ford

12  
13 Excused:

14  
15 Visitors: 50 Visitors

16  
17 **PRESENTATIONS OF QUALIFICATIONS – AFFIDAVITS OF RESIDENCY AND**  
18 **CERTIFICATES OF ELECTION:**

- 19 1. John Arnold  
20 2. Tracey Holst  
21 3. Jamie Leonardi  
22 4. Amanda Pagnotta

23  
24 Mr. Fodi collected the qualifications and affidavits from the newly-elected  
25 members of OBC.

26  
27 **OATH OF OFFICE**

- 28 1. Newly elected Mayor Sophia Facaros took the Oath of Office administered by  
29 Jill Springer.  
30 2. Mayor Sophia Facaros administered the Oaths of Office to the Newly Elected  
31 Officials: Arnold, Holst, Leonardi, and Pagnotta.  
32 3. Mayor Facaros administered the Oath of Office to Newly Appointed Library  
33 Board Member Rebecca Panza.

34  
35 **PLEDGE OF ALLEGIANCE**

36  
37 **ELECTION OF OFFICERS**

38  
39 A. President of Council

40 Mr. Arnold nominated Ms. Osterhout for President of Borough Council, Ms. Ride  
41 seconded the nomination. The nomination carried unanimously.

42  
43 B. Vice President of Council

44 Ms. Holst nominated Ms. Ride for Vice President of Council, seconded by Ms.  
45 Leonardi. The nomination carried unanimously.

46  
47 C. President Pro Tempore

48 Ms. Ride nominated Mr. Arnold for President Pro Tempore, seconded by Mr.  
49 Arnold.

50 Ms. Pagnotta nominated Ms. Holst for President Pro Tempore, seconded by Ms.  
51 Leonardi.

52  
53 OBC conducted a roll call vote:

54 Ms. Pagnotta: Ms. Holst

55 Ms. Holst: Ms. Holst

56 Ms. Leonardi: Ms. Holst

57 Mr. Arnold: Mr. Arnold

58 Ms. Ride: Mr. Arnold

59 President Osterhout: Mr. Arnold

60 Mayor Facaros cast a tie-breaking vote for Ms. Holst.

61

62 OBC nominated Ms. Holst with a vote of 4-3.

63

64 **INSTALLATION OF COUNCIL PRESIDENT**

65

66 1. President Osterhout delivered remarks regarding the future of OBC.

67

68 **REORGANIZATION RESOLUTIONS AND MOTIONS**

69

70 A. Motion by Ms. Ride, seconded by Ms. Holst, to approve **Resolution No. 1**  
71 **of 2022**, readopting and extending bylaws and rules governing council.  
72 Motion carried unanimously.

73

74 B. Motion by Ms. Holst, seconded by Ms. Leonardi, to approve **Resolution**  
75 **No. 2 of 2022**, authorizing the proper officers to execute checks, vouchers,  
76 drafts, or warrants. Motion carried unanimously.

77

78 C. Motion by Mr. Arnold, seconded by Ms. Pagnotta, to approve **Resolution**  
79 **No. 3 of 2022**, authorizing the approval of warrants prior to or between  
80 regular meetings. Motion carried unanimously.

81

82 D. Motion by Ms. Leonardi, seconded by Mr. Arnold, to approve **Resolution**  
83 **No. 4 of 2022**, authorizing the publications of record of all required  
84 notices for the Borough of Oakmont:

85

86 1. Pittsburgh Tribune-Review

87

88 2. Valley News Dispatch

89

90 3. Pittsburgh Post-Gazette  
91 A discussion took place regarding the need to change the wording to  
92 clarify that advertising only needs to happen through one of the media  
93 sources.

94

95 Motion carried unanimously.

96

97 E. Motion by Ms. Ride, seconded by Mr. Arnold, to approve **Resolution No. 5**  
98 **of 2022**, appointing the designated depositories for Borough funds:

99

100 1. PNC Bank, N.A.

101

102 2. Citizens Bank of Pennsylvania

103

104 Motion carried unanimously.

105

106 F. Motion by Mr. Arnold, seconded by Ms. Leonardi, to confirm the  
107 reappointment of all existing Borough Officers and Employees, as per  
108 Chapter 33, Article IV, Section 33-20 of *The Code of the Borough of*  
109 *Oakmont*:

110

111 i. Borough Manager/Secretary

112

113 ii. Assistant Borough Manager/Secretary

114

115 iii. Solicitor to the Planning Commission

116

117 iv. Borough Engineer

118

119 Motion carried unanimously.

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121 G. Motion by Ms. Ride, seconded by Mr. Arnold, to approve **Resolution No. 6**  
122 **of 2022**, appointment of Auditor, currently Hosack, Specht, Muetzel &  
123 Wood LLP. Motion carried unanimously.

124

125 H. Motion by Mr. Arnold, seconded by Ms. Holst, to approve **Resolution No.**  
126 **7 of 2022**, appointment of Emergency Management Coordinator –

127

119 Currently William Albright. Motion carried unanimously.

120

121 I. Motion by Ms. Holst, seconded by Mr. Arnold, to appoint the Vacancy Chair  
122 to JoAnne Anderson. Motion carried unanimously.

123

124 J. Motion by Ms. Leonardi, seconded by Ms. Pagnotta, to appoint Borough  
125 Treasurer to Randy Galm. Currently Randy Galm. Motion carried  
126 unanimously.

127

128 K. Motion by Ms. Ride, seconded by Mr. Arnold, to appoint the Borough  
129 Solicitor to GRB Law, Represented by Kate Diersen. Motion carried  
130 unanimously.

131

132 **REGISTERED SPEAKERS**

133

134 Pennsylvania State Representative DelRosso congratulated the new member of  
135 OBC.

136

137 OBC discussed Hulton Road issues and the need to address the safety concerns.

138

139 **COMMENTS FROM THE PUBLIC**

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141 No comments were made.

142

143 **COUNCIL MINUTES**

144

145 **Review of Minutes of December 20, 2021, Regular Meeting**

146 President Osterhout requested changes or additions to the December 20<sup>th</sup>  
147 meeting minutes.

148

149 Ms. Pagnotta submitted a change to add a zero to line 81 to make the amount  
150 \$25,000.

151

152 **DISCUSSION ITEMS (BOROUGH MANAGER)**

153

154 Ms. Anderson led the discussion regarding the appointed boards and the  
155 following items. Three times a year, committee chairs will present to OBC.

156

157 **A. Appointed Boards:**

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159 Oakmont Boulevard Project:

- 160 • Motion by Ms. Ride, seconded by Mr. Arnold, to reappoint JoAnne  
161 Anderson (Chair), Douglas E. Myers, and Sharon F. Ehrlich to the  
162 Boulevard Project Board for a 3-year term ending December 31, 2024.  
163 Motion carried unanimously.

164

164 Oakmont Carnegie Library:

- 165 • Motion by Ms. Leonardi, seconded by Ms. Holst, to reappoint Lori  
166 Sliben to a 5-year term ending December 31, 2027. Motion carried  
167 unanimously.

168

169 Kerr Museum:

- 170 • Motion by Ms. Pagnotta, seconded by Ms. Ride, to reappoint Joan  
171 Stewart to a 5-year term ending December 31, 2026. Motion carried  
172 unanimously.

173

174 Municipal Authority Board of Governors (Oakmont Water Authority):

- 175 • Motion by Mr. Arnold, seconded by Ms. Leonardi, to reappoint Timothy  
176 N. Milberger (Treasurer) to a 5-year term ending December 31, 2026.

177 Motion carried unanimously.

178

179 Planning Commission:

- 180 • Motion by Ms. Pagnotta, seconded by Ms. Holst, to reappoint James  
181 Joyce to a 4-year term ending December 31, 2025. Motion

182

183 Parks and Recreation Board:

- 184 • Motion by Mr. Arnold, seconded by Ms. Leonardi, to reappoint Anthony  
185 Lascola to a 5-year term ending December 31, 2026. Motion carried  
186 unanimously.

187

188 Zoning Hearing Board:

- 189 • Motion by Ms. Ride, seconded by Mr. Arnold, to reappoint Joseph L.  
190 Luciana, III (Chair), and Charles Fisher to a 3-year term ending  
191 December 31, 2024. Motion carried unanimously.

192

193 Shade Tree Commission:

- 194 • Motion by Leonardi, seconded by Mr. Arnold, to appoint Nicholas  
195 Kokales to the Shade Tree Commission for a 5-year term ending  
196 December 31, 2026. Motion carried unanimously.

197

- 198 • Vacancy: Recommendation forthcoming

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200

201 **B. Administration:**

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203 1. Correspondence

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- 203 • Motion by Mr. Arnold, seconded by Ms. Holst, to accept the resignation of  
204 Sophia Facaros from Council, effective December 31, 2021.

206 Mr. Arnold thanked Mayor Facaros for her work on OBC.

208 Motion carried unanimously.

- 210 • Discussion on How to Fill Council Vacancy (Borough Solicitor)

211 Mr. Malloy briefed OBC on the steps to fill the vacancy. OBC has 30 days to  
212 fill the vacancy, and the selected person will serve until the end of the  
213 term. If the Vacancy Board fails to fill the slot, the Court of Common Pleas  
214 the issue will go to the Court of Common Pleas.

216 OBC discussed the process to fill the vacancy and the possibility of holding  
217 a special session to fill the position.

219 The next meeting will be Tuesday, January 18, 2022.

221 Applications will be accepted until Friday, January 14, 2021.

- 223 • Allegheny Council Connection Newsletter

- 225 • Low Income Assistance – Help Pay for Water Service

227 2. Solicitor’s Report

228 Nothing to report.

230 Mr. Arnold

232 3. Engineer’s Report

233 Shawn Wingrove from LSSE thanked the Borough for the opportunity and  
234 reported on the following projects:

- 235 • College Avenue Retaining Wall and Sinkhole Repair
- 236 • 2022 Paving Program
- 237 • Oakmont Place Preconstruction Meeting
- 238 • BCNR Grants and BCBE Grants

239  
240 OBC discussed grant opportunities.

241  
242 **C. Finance:**

- 243 1. Warrant List as of December 31, 2021  
244 Warrant List for December 2021, in the amount of \$339,439.08.

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<i>Fund</i>	<i>Amount</i>
General Fund	\$158,055.08
Boulevard Project Fund	\$11,052.30
Kerr Museum Fund	\$1,255.77
Library Fund	\$33,202.69
Sewer	\$122,976.99
Capital Parks	\$7,800.00
Liquid Fuels	\$0.00
Capital Fund (Roads)	\$5,096.25
Capital Reserve Fund	\$0.00
American Rescue Plan	\$0.00
<b>TOTAL</b>	<b>\$339,439.08</b>

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249 **D. Public Safety:**

- 250 1. Mayor's Report  
251 No report was delivered.

252  
253 Mr. Arnold asked if the architect had submitted information for the OVFD.

254  
255 Mr. Fodi stated they are awaiting the quote.

256  
257 **E. Planning**

- 258 1. Informational Packet – 525 Fourth Street Lot Line Revision  
259 Mr. Fodi directed OBC to review the informational packet.

260  
261 Tim Favo, 221 Fifth Street, explained the lot lines at 525 Fourth Street. They  
262 would like to redraw the lot line to help if conform better with the  
263 neighborhood.

264  
265 President Osterhout requested a written statement from the owners of 523  
266 Fourth Street to show that they agree with the revision.

267  
268 **F. Public Works:**

- 269 1. Plum Creek Project Updates  
270 Mr. Fodi stated that the last easement is on its way, and a bid will be seen at  
271 the February Work Session.  
272  
273 2. Partial Payment #2 in the amount of \$18,400.50 to DeFrank Development for  
274 Creekside Park Improvement – Phase II.  
275 Mr. Fodi briefed OBC on the plan to approve the payment at the Regular  
276 Meeting.

277  
278 Mr. Arnold raised concerns about using the bond funds in a timely manner  
279 and defining projects better. Mr. Arnold suggested creating a committee for

280 the Wastewater Treatment Plant project.

281

282 OBC discussed the creation of a committee for the Wastewater Treatment  
283 Plant project.

284

285 **G. Council Remarks**

286 1. President of Council Osterhout

287 No additional remarks.

288

289 2. Vice-President of Council Ride.

290 Ms. Ride thanked everyone for joining the new Council.

291

292 3. Council Member Pagnotta.

293 Ms. Pagnotta stated how happy she is to be a part of Council, and

294 congratulated Mayor Facaros.

295

296 4. Council Member Leonardi.

297 Ms. Leonardi expressed her gratitude for being on OBC and for the help of  
298 everyone during the transition.

299

300 5. Council Member Holst.

301 Ms. Holst stated she was grateful to be on OBC and thanked everyone for  
302 their work.

303

304 6. Council Member Arnold.

305 Mr. Arnold congratulated Mayor Facaros.

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307 **COMMENTS FROM THE PUBLIC**

308 No additional comments.

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310 **ADJOURNMENT**

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312 Motion by Mr. Arnold, seconded by Ms. Pagnotta to adjourn to executive session.

313 Motion carried unanimously.

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315 The meeting adjourned to Executive Session at 8:50 p.m.

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317

318 Respectfully submitted,

319 Bianca Labrador