**Directors of Dark Hollow Woods**
**Meeting Agenda**
**August 8, 2024, at 9:00 a.m.**

In attendance: Patty, Megan, Ryan, Phil, Simon, and Phyllis

A. John Gentile's Impending Resignation and How to Best Transition Information to a New Park Superintendent.
B. Grants Update: 2024 Submission Review and 20xx Target.
C. Develop a Strategy for Approaching Invasive Species Control (Plant and Animal).
D. DCNR's Volunteer Training Offer.
E. Contact Ephram Zimmer for Consultation.
F. Walk in the Woods with the Borough Engineer:
    a. In House Work at Fairways, We Are Waiting for Specific Details.
        *i.* Dark Hollow Woods Trail Stormwater Improvements: Field surveys were completed with week of October 30, 2023. Engineer' *LSSE preparing construction plan. LSSE to provide exhibits of easement acquisition. LSSE preparing Watershed Protection Grant application to request additional funding to supplement $30,000.00 received from GEDTF. LSSE met with the DHW Committee to review additional stormwater concerns. LSSE preparing concepts plans and opinions of probable cost for the Borough and Committee's review for consideration of future funding opportunities. (See Attached)*
    b. First Focus Area Will be the Entrance at Pennsylvania. Humane Action Pittsburgh Reached Out to Phyllis, at Jay Costa's Request, to Determine if DHW Committee is Interested in Funding for a Pollinator Garden. (see attached)
    c. Maintenance – Possible Garden Club Along With Borough Crew.
G. Historical Map Has Named Trails.
H. Director's Update on Completed Projects, Projects That Are in the Works, and Planned Projects, for Documentation Purposes.
I. Review of DHW Master Plan. The Review Includes the Perspective of the Overall Plan, and From the Perspective of the Individual's Borough Committee.
J. Identify Focus Areas For Attention and Prioritize Approach.
K. Develop a Procedure to Communicate Activities in DHW by:
    a. Continually Updating the Master Plan
    b. Coordinate Efforts for a Unified Approach to Projects and Priorities
    c. Avoid Overlap
    d. Emphasize Collaboration and Synchronization
L. Budget for 2025 – Line Item 454.731 Under Parks & Recreation:
    a. Matching Funds for Grants
    b. Fencing
    c. Consultant Fees
    d. Equipment
    e. Carry Over Funds from 2024

    f. Training Materials
    g. Identify Budget Line Item, Specifically Targeted Projects

M. Updated From Previous DHW Walk Through Reports. (See Attached) Along with the Importance of Dark Hollow Woods Reports Conducted in March & August.
N. Communications with Council & Committees – Meeting Notes and Agenda.
O. Newsletter.
P. Brian Crooks Recommendation.
Q. Next Steps.