To: DHW Directors
From: Phyllis J. Anderson
Date: October 1, 2024
Re: Discussion items from meeting that did not get addressed.

F. Phyllis Anderson:

a. Status of "On Call" Arborist

The Borough is in a holding pattern to figure out who will fill this position. Hopefully we will know before the end of the year.

b. Bees at Number 4 Bridge

I have left voice mail messages for several bee companies that specialize in honey bees. It is the end of honey bee season and many bee keepers will not move them this late in the year. I have not heard back from the bee keeper referred by the Streets Department.

c. Information Concerning the Regular Cleaning of Pipes

The Street Department will clean pipes regularly and if there is a report of a clogged pipe, they will take care of the issue.

d. Identify Pipe Cleaning Services

The Street Department uses Robinson Pipe and State Pipe.

e. Cleaning Service for Emergency Clogs Status

It depends on which company can arrive first. State Pipe is better because they will charge in half day intervals, where Robinson Pipe will not.

d. LSSE "In House" Project Details For Outtake At Fairways

Patty, Phil and I are going to meet with Shawn Wingrove on Friday to discuss.

e. Update on Street Crew Work at Pennsylvania Avenue Addressing Stormwater Issues With 39 Crystal Drive & Pennsylvania Avenue Entrance.

The Street Department fixed the issue by making a curb cut that will allow the stormwater to by pass the driveway. They also used gravel in the driveway to prevent a speed bump on the resident's driveway. They are continuing to monitor the stormwater flow. If the water is skirting to the other side of the street, they will do a curb cut that will direct the water to the storm sewer. As of now, their fix seems to work.

f. Research Safety Training for Equipment Use. Anticipate the potential of Neef for Training if the "Youth Crew" Concept Continues for 2025.

I went to Penn Hills Equipment Rental and talked to the owner. He advised he could set up a training program with Stihl. A Stihl representative called me, and we will meet on Friday, October 11, 2024, to discuss training options.

g. Review Job Description of Park Superintendent in Preparation For New Hire.

I met with Scot today and was advised that he is debating on keeping Bill Kent. Bill has worked in the parks department for many years and trained John. I mentioned that we need someone certified in chemical applications, and we have the resume of an applicant that is certified, and

qualified to successfully do the job. After we post the job and interview, we can better determine the best candidate. Scot is not in a hurry to hire as the season is coming to an end.

h. Contact With Volunteers for Grant Sourcing and Grant Writing.
Patty contacted the two volunteers that were interested in grant sourcing. One of the volunteers never responded, and Carol Fraley met with Patty to discuss options. Carol generated a report on how she plans to look for grants that LSSE can apply.

i. Audubon Society – Birding Program in Conjunction with Riverview School District and Mary Kay Stein.
I met with Mary Kay to talk about the birding program in conjunction with RSD. She was excited to work on the project and advised she will report back next week.

j. Match Names to Trails
Went to the Historical Society today and they were closed. I will try again this week and next week.

k. Contact Levi Cannon of DCNR for Training Purposes.
I contacted Levi and he is eager to come to DHW to train. His new volunteer training includes looking for invasives, how to get rid of them, and what tools to use. He needs dates from the directors and he will come out for training.

l. Contact LSSE's Landscape Architect.
Our primary contact Joanne Shelley has left LSSE. I talked to another landscape architect, that suggested we use rocks to capture the high velocity storm water. I don't think he totally understood what I was asking. Shawn was out and I will wait until I meet with Shawn on Friday.

m. Retaining Wall Not Included in the Grant
We are waiting to meet with Shawn on Friday to discuss the exclusion of the retaining wall.

n. Set Up Meeting With Shawn Regarding General Grant Update, and Potential Shovel Ready Projects For Future Grants.
Meeting set for Friday, October 4, 2024, with Patty, Phil, and I. Scot is invited to attend.

o. DHW Diagram.
Nothing to report.

p. Story Walk Partnership with OCL, and Kelsey G., Youth Librarian "Wonder Walkers"
Kelsey and Phil will take a walk on Wednesday to find a location for the story walk. Kelsey is eager to get the story walk installed.