

**CALL TO ORDER**

The Special Business Meeting of Oakmont Borough Council was called to order at 7:00 PM by President Federici in Council Chambers of the Municipal Building, 767 Fifth Street, Oakmont, Pennsylvania 15139. The purpose of the meeting was to award the contract for the Riverside Park Entrance Project.

**PLEDGE OF ALLEGIANCE**

All those who were present and able stood and recited the Pledge of Allegiance.

**ROLL CALL**

Present:        Council Members Calabrese, Favo, Kennedy, Ride, Taliaferro, Zentgraf and President Federici; Interim Borough Manager Mator and Assistant Borough Secretary Jensen

Absent:        Mayor Fescemyer, Chief DiSanti and Solicitor Shoop

Visitors:      Tom Bland and Gini Calabrese

**REGISTERED COMMENTS FROM THE PUBLIC**

No one was registered to speak that evening.

**COMMENTS FROM THE PUBLIC**

No one present in the audience came forward to speak at that time.

**COUNCIL PRESIDENT'S MESSAGE**

**Executive Session** - President Federici announced there would be an Executive Session after the Special Business Meeting that evening to discuss the status of personnel matters and the Edgewater development.

**COMMITTEE REPORTS**

**Planning and Economic Development Committee**

**Code Enforcement Moratorium Motion** – Council discussed whether the motion made at the May 11, 2009 Business Meeting declared a moratorium on code enforcement *entirely* or only with regard to sidewalks.

Interim Borough Manager Mator was asked to assemble information on PCS, Inc. for examination by Council. It was agreed that further discussion would go on at the June 1, 2009 Workshop Meeting, and that the moratorium was to cover *only* sidewalk violations.

**Recreation, Cultural and Community Assets Committee**

**Riverside Park Entrance Project Contract Award** – Mr. Kennedy moved to award the bid for the Riverside Park Entrance Project to Kishmo, Inc. in the amount of \$35,170.00 for the base bid, and \$750.00 for the add alternate bid for color pigment in exposed aggregate, for a total of \$35,920.00.

Mr. Taliaferro seconded the motion.

Council Member Favo stressed that the sewer lines beneath the proposed construction should be televised prior to the start of construction, noting that the “\$500 will be well spent.”

Ms. Zentgraf said she wanted this done as soon as possible. Dr. Calabrese told Mr. Mator to send out the award letter to Kishmo, Inc. the next day and that she wanted a “written document” on the sewer line televising.

On a voiced vote, the motion carried 7 to 0.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

No one present in the audience came forward to speak at that time.

### **MISCELLANEOUS ITEMS**

**Dinnin Drain Pipe/Sinkhole, 300 ARB** - Mr. Mator reported that Carlucci Construction had begun work that day on the sinkhole in the brick sidewalk in front of the Dinnin Parkins building at 300 Allegheny River Boulevard. Present during the excavation were: Daniel Mator, Joe Rakowski, Cheryl Zentgraf, Michael Federici, Jack Dunlap and Tom Dinnin.

It was discovered that the sinkhole was the result of a roof drainpipe coming from Mr. Dinnin’s building and ending at the sidewalk.

**Emergency Management Coordinator** – Ms. Zentgraf said she had been asking for an Emergency Management Coordinator to be appointed for the last four to five months. Mr. Mator said the position needed to be advertised, and that before advertising, a job description was needed from the state first.

**Memorial Day Parade Committee Donation** – Dr. Calabrese asked if the Borough had donated to the Memorial Day Parade Committee this year, since it had been budgeted. Mr. Mator said Parade Committee Chairman Rich Luciana said he had sent a letter to Council requesting this, but Mr. Mator said he had not seen it.

**Committee Appointments** – Mr. Mator said that he was waiting for an updated reappointment list on Borough Committees/Boards. [Daniel – I gave this to you *months* ago.]

**Delinquent Tax Collector Resignation** – Council Member Zentgraf asked why there was no motion on the agenda to accept the resignation of Delinquent Tax Collector Adeline Brown.

Mr. Mator said he thought that Council would want to discuss the resignation before accepting it. He added that this Special Meeting was being held specifically to award the Park Entrance Project contract and that matters such as accepting a resignation were normally taken up at the Regular Business Meetings.

Ms. Zentgraf then moved to accept the resignation of Adeline Brown as Oakmont Borough Delinquent Tax Collector, effective July 1, 2009.

Dr. Calabrese seconded the motion.

Mr. Favo said that Mr. Mator was correct that this meeting was being held for a specific purpose, as stated in the meeting notice, and should not include matters that should more appropriately be considered at the Regular Business Meeting.

On a voiced vote, the motion passed 7 to 0.

Mr. Mator was asked to send Mrs. Brown a letter saying that her resignation had been accepted.

**Plum Street Construction** – President Federici asked Mr. Mator to find out from PennDOT what kind of construction was occurring on Plum Street.

**Chamber of Commerce Newsletter** – Dr. Calabrese proposed that the Borough use its bulk mail rate to pay for the postage to send the monthly Chamber of Commerce newsletters to every household.

Council Member Ride said she felt the onus for newsletter deliveries should remain with the Chamber of Commerce.

Since the Borough Budget shows \$12,000 for a Borough newsletter, to include postage and mailing costs, it was agreed that Dr. Calabrese would speak further with the Chamber's new part-time Executive Director Summer Tissue, and report back to Council for further discussion.

**Edgewater Development Information** – Next, Dr. Calabrese proposed a series of informational meetings to disseminate the history of the Edgewater developments project to Oakmont residents. Ms. Zentgraf said she supported this because people needed a chronology of events.

Discussion followed concerning the Borough's relationship to the Chamber of Commerce and what role, if any, the Borough should take. It was agreed to consider these issues further at the next Workshop Meeting.

**Boulevard Project Welcome Signs** – A brief discussion on the status of the installation of new Welcome signs at the entrances to town was had. It was agreed that Mr. Mator would check with members of the Boulevard Project Committee about this.

**School Board Meeting** – Dr. Calabrese said the minutes she took at the recent meeting between Borough Council and the Riverview School Board would be ready by the beginning of next week. She said the School Board was asking for clarification on the role of the committee liaisons on Council.

Ms. Zentgraf felt that the School Board's first point of contact should always be the Borough Manager regardless of Council liaisons. President Federici and Vice President Calabrese are to work on this issue over the weekend.

**In-House Phone Book** – Dr. Calabrese said she wanted an updated phone book in an 8½" x 11" format, rather than the current 5½" x 8 ½" size.

**ADJOURNMENT**

There being no further business to conduct that evening, Mr. Kennedy offered a motion to adjourn the meeting. Mr. Taliaferro seconded the motion, which passed 7 to 0.

The meeting was adjourned at 8:29 PM.

Daniel Mator  
Interim Borough Manager

Transcribed by: L. C. Jensen, Assistant Borough Secretary