



Banner Permit Application

Borough of Oakmont

767 Fifth Street

Oakmont, Pennsylvania 15139

Phone: 412-828-3232

Fax: 412-828-3479

Organization Name:	Contact/Representative Name:
Contact Address:	
Contact Phone Number:	Email:
What is the purpose of this Banner:	Requested Dates of Installation & Removal: Display Start: _____ Removal: _____
Will you be using the Clock Tower, Pavilion or both:	List which side(s) of the Clock Tower and/or Pavilion you will be using:

BANNER REGULATIONS

1. Organizations are responsible for banner installation and removal.
2. Banners may be hung two weeks prior to an event and removed within two days after event.
3. Banners may be hung for non-profit, non-political Oakmont organizations *only*.
4. Banners must fit the hangers in place and follow specifications; organizations may not put nails or screws into structures.
5. There can be no outside advertising on the banners; only the approved event can be advertised.
6. Organization must provide proof of insurance, covering banners/signs and their installation.
7. In the event that a banner is requested by two different parties for the same date, the first applicant will be given the space. You will be notified if this occurs.

Banner Specifications & Dimensions on Reverse Side

Deposit: _____

Fee Total: _____

Date Paid: _____

Date Paid: _____

The undersigned applicant agrees to arrange, install and maintain the said banner attachments in a proper and safe manner, and to remove banner from said poles and facilities at the time specified in the permit.

Signature of Applicant

Print Name

Date

Permission Granted: _____

Permission Denied: _____

L. C. Jensen, Borough Manager

Banner Specifications

1. Use the provided hooks located on the vertical pillars.
2. Do not move the position of the hooks.
3. Banners should not hang below the bottom set of hooks.

Pavilion Dimensions between Hooks

1. Short side, from pillar to pillar: 178"
2. Long side/center section facing Allegheny Avenue: 144"
3. Top hook to bottom hook: 30"
4. Clearance from bottom of sign to the ground: 94"

Clock Tower Dimensions between Hooks

1. Short side, from pillar to pillar: 87"
2. Long side/center section facing Allegheny River Boulevard: 153"
3. Top hook to bottom hook: 30"
4. Clearance from bottom of sign to the ground: 84"

