



BOROUGH OF OAKMONT

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MEMBERS OF COUNCIL
WILLIAM E. BENUSA, PRESIDENT
PATRICIA FRIDAY, VICE-PRESIDENT
GEORGE COULTER
CARRIE DELROSSO
TIM FAVO
JUSTIN LOKAY
LEAH POWERS

BOROUGH MANAGER AND
EX-OFFICIO BOROUGH SECRETARY
LISA COOPER JENSEN

ASSISTANT BOROUGH MANAGER/
SECRETARY
CAROL MOORE

SOLICITOR
MEGAN M. TURNBULL

MAYOR
CHRISTOPHER WHALEY

CHIEF OF POLICE
MICHAEL FORD

AGENDA REGULAR MEETING OAKMONT BOROUGH COUNCIL Tuesday, February 20, 2018 at 7:00 PM (v2.0)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Commission/Board/Committee Reappointments
 - A. Council Member Coulter
 1. Resolution No. R7-2018 - Reappointing *Robert Springer* a Member of the Civil Service Commission
 2. Resolution No. R8-2018 - Reappointing *Michael Ehrlich* a Member of the Oakmont Boulevard Project Board
 - B. Council Member DelRosso
 1. Resolution No. R9-2018 - Reappointing *Jason McConnell* a Member of the Oakmont Boulevard Project Board
 2. Resolution No. R10-2018- Reappointing *Janet Shoop* a Member of the Dr. Thomas Robinson Kerr Memorial Museum Board
 3. Resolution No. R11-2018- Reappointing *Jane Foster* a Member of the Dr. Thomas Robinson Kerr Memorial Museum Board
 - C. Council Member Favo
 1. Resolution No. R12-2018- Reappointing *Herman Marini, III* a Member of the Dr. Thomas Robinson Kerr Memorial Museum Board

2. **Resolution No. R13-2018**- Reappointing *Deborah Ormay* a Member of the Oakmont Carnegie Library Board
3. **Resolution No. R14-2018**- Reappointing *Shane Michael* a Member of the Oakmont Carnegie Library Board

D. Council Member Powers

1. **Resolution No. R15-2018** - Reappointing *Henry J. Buechli* a Member of the Oakmont Municipal Authority Board of Governor
2. **Resolution No. R16-2018** - Reappointing *Jamie Joyce* a Member of the Oakmont Planning Commission
3. **Resolution No. R17-2018** - Reappointing *Ryan Ehrlich* a Member of the Oakmont Recreation Board

V. **Registered Speakers**

- A. Dave Ivanek, Bankson Engineers, Inc. re: Oakmont Bakery

VI. **Comments from the Public** – Council will hear comments on agenda and public-related items at this time. Please come forward to the podium, clearly state your name, and limit your comments to three (3) minutes

VII. **Council Minutes**

- A. Motion to Approve Minutes of the Regular Meeting of December 18, 2017,
- B. Motion to Approve Minutes of the Reorganization Meeting of January 2, 2018
- C. Motion to Approve Minutes of the Regular Meeting of January 15, 2018

VIII. **Correspondence**

- A. Email, dated December 11, 2017, from Dimitri Facaros, re: Honoring Riverview Coaches
- B. Letter, dated January 25, 2018, from Police Chief Ford, re: Part- Time Officers hired
- C. Email, dated January 31, 2018, from Chuck Wooster, re: Revised Traffic Study Proposal
- D. Letter, dated February 14, 2018, from OVFD Chief David Carroll, re: PA Act 172 tax credit

IX. **Council President's Remarks – President**

- A. Comments of Solicitor and Council members re: Park Maintenance/Priority Maintenance Project List and Park Project List
- B. Proposal to Address Crystal Drive Outfall Issues

X. Solicitor's Report – Katie Janoski

- A. Draft Oil & Gas Ordinance – Update

XI. Mayor's Report – Christopher Whaley

- A. Comment on Monthly Police Report

XII. Borough Manager's Report – Lisa Cooper Jensen

- A. Dark Hollow Road Mudslide Update
 B. Polymerization of north end of ARB
 C. Swearing In of Oakmont Volunteer Firefighters

XIII. Council Liaison Reports**A. Finance & Technology - Council Member Lokay**

1. Motion to Approve the Warrant List of January 2018, dated January 31, 2018, including expenditures totaling **\$715,034.48** for all funds:

<i>Fund</i>	<i>Amount</i>
General Fund	\$571,612.22
Boulevard Project Fund	\$1,335.99
Kerr Museum Fund	\$4,422.36
Library Fund	\$24,352.26
Liquid Fuels Fund	-0-
Sewer Fund	\$101,748.26
Capital Fund (Parks)	\$3,803.63
Capital Fund (Roads)	\$7,759.76
Capital Reserve Fund	-0-

2. Settlement of 2017 Tax Duplicate from Pennsylvania Municipal Service Company, Agent for Borough Real Estate Tax Collection
- a. President Benusa
- 1) Affidavit as to Giving Notice
 - 2) Affidavit as to Compliance with Tax Collection Law
- b. **Resolution No. R18-2018** – Accepting and Approving the Tax Return of Pennsylvania Municipal Service Company, Agent for Real Estate Tax Collection for the Borough of Oakmont, for all Taxes Collected for the Year 2017, contingent upon Confirmation by Audit
3. Appointment of Real Estate Tax Collector

- a. **Resolution No. R19-2018** – Appointment of *Richard Lear* to Borough of Oakmont Real Estate Tax Collector
- b. Swearing In by Mayor Whaley

4. Changes to 2018 Budget

- a. Motion to add an additional \$20,000 to General Fund Line Item #446.310, Professional Services, for additional work on the Stormwater Study for a total in the Line Item of \$30,000, and to delete \$28,000 from Line Item #408.316, Engineering Services – Storm Water, originally allocated for the Stormwater Study
- b. Motion to increase General Fund Line Item #407.325, Internet Services, by \$12,500 to perform an IT Security Audit
- c. Motion to transfer \$12,500 from Capital Reserve Line Item #279.100, Stormwater Management, and \$800 from Capital Reserve Line Item #279.800, and reassign \$1,700 from the Library Fund Line Item #456.115, Wages –Part Time to Library Fund Line Items Nos. 456.216, 456.217, 456.239, 456.240, 456.241 and 456.247, for a total of \$72,500, or 12 % of the total 2018 Library Fund Budget, in compliance with Regional Asset District Requirements for community funding
- d. Motion to transfer \$20,200 from the General Fund from the sale of the old fire truck to the Capital Reserve Fund, Restricted Account Line Item #279.800, and OVFD Vehicles
- e. Motion to clarify in Budget Notes that \$30,000 of the \$35,000 allocated in Capital Fund (Parks), Line Item #454.732 Creekside Park Construction Projects be used for parking lot surfacing and emergency stabilization of the Plum Creek streambank

B. Environment – Council Member Powers

- 1. Motion to designate the Borough’s leaf pile at the east end of Dark Hollow Road as a Borough Park
- 2. Motion to accept Friends of the Riverfront offer of \$37,000 for Phase I Development Costs for the proposed Kayak Park to include: knotweed removal and eradication; bamboo removal; tree removal (as needed); and grass planting
- 3. Discussion - Stormwater Study Parameters
- 4. Creekside Streambank Erosion Project

C. Public Safety – Council Member Coulter

- 1. Motion to approve the addition of Erik Huber to the Oakmont Volunteer Fire Department Eligibility List
- 2. Motion to Ratify the Hiring of Part-Time Patrol Officers Nathan Roy and David Johnston to the Oakmont Borough Police Department

D. Education/Cultural – Council Member DelRosso

1. Library Budget Update
2. Riverview School District Update
3. Sunshine Law

E. Public Works – Council Member Favo

1. Motion to approve the \$51,922.47 cost increase from the original contract price of \$296,220.78 for the 2017 Paving Projects, primarily due to the additional work and materials required for paving at the north end of Wade Lane
2. Motion to approve the \$41,451.87 cost increase from the \$25,000 budgeted costs for the 2017 Dark Hollow Road Paving Project, due to the inclusion of additional drainage at Council’s request and the additional paving materials needed to stabilize the road surface per the Borough Engineer
3. Motion to accept the Traffic Study proposal of David E. Wooster and Associates, Inc., dated January 29, 2018, at an estimated cost not to exceed \$28,740 to include Allegheny Avenue, Cedar Way, Pennsylvania Avenue, Washington Avenue, Allegheny River Boulevard, Third Street, Archie Street, and Delaware Avenue
4. Motion to authorize the Borough Engineer to draw up specifications for the Pennsylvania Avenue/ARB intersection restoration
5. Motion to authorize the Borough Engineer to complete the specifications for the Washington Avenue/ARB restoration and trench drain project

F. Administration/Planning – Council Member Friday (Excused)

1. Motion to accept the Revised Preliminary/Final Land Development Application of Brenntag Northeast, Inc., 1085 Allegheny Avenue, subject to the Planning Commission’s conditions, the Borough Engineer’s conditions per her letter dated January 26, 2018, and the review comments of the Allegheny County Planning Department
2. Motion to accept the recommendation of the Oakmont Planning Commission to approve Revision No. 8b Lot Line revisions of The River’s Edge of Oakmont plan, dated January 29, 2018, pending review of the Borough Engineer and Allegheny County Planning Department
3. Motion to accept the recommendation of the Oakmont Planning Commission to approve Revision No. 9 of The River’s Edge of Oakmont plan, dated January 29, 2018, pending review of Borough Engineer and the Allegheny County Planning Department
4. Motion to Reappoint Goehring, Rutter & Boehm as the Oakmont Planning Commission Solicitor for 2018, at rates per the Letter dated November 2, 2017
5. Motion to approve Final Land Development Plan for Sweet Properties Oakmont, LLC, 840 Third Street, dated December 2017, pending recommendation from Oakmont Planning Commission, and review of Borough Engineer and Allegheny County Planning Department

XIV. Miscellaneous Items**XV. Comments from the Public**

The Council will hear comment on agenda and public-related items at this time. Please come forward to the podium, clearly state your name, and limit your comments to three (3) minutes.

XVI. Upcoming Public Meetings – Unless otherwise noted, all listed meetings start at 7:00 PM, and are held in Council Chambers of the Municipal Building

Date & Day	Meeting
Wednesday, February 21, 2018	Recreation Board Meeting
Thursday, February 22, 2018	Oakmont Planning Commission
Tuesday, February 27, 2018	Oakmont Boulevard Project
Monday, March 5, 2018	Council Work Session
Tuesday, March 13, 2018	Oakmont Shade Tree Commission
Wednesday, March 14, 2018 at 6:30 PM, Library	Oakmont Carnegie Library Board
Monday, March 19, 2018	Council Regular Meeting

XVII. Review of Meeting Assignments

- A. Solicitor
- B. Borough Manager
- C. Council Members

XVIII. Adjourn to Executive Session

Executive Session – February 20, 2018 Regular Meeting

Personnel

- Employees' Benefits and Conditions of Employment
- Paid Holidays

Finance

Collective Bargaining

- CBA Status
- Educational Incentive

Litigation

- Rossi – Dewil Status

Attorney-Client Privilege Issues

Borough Real Estate Purchases/Leases

- Property Acquisition – Quit Claim Deed
- Property Acquisition – Proposed Kayak Park

Review of Exec Session Assignments

- Solicitor
- Borough Manager
- Council Members