



# BOROUGH OF OAKMONT

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**MEMBERS OF COUNCIL**  
THOMAS J. BRINEY, PRESIDENT  
WILLIAM E. BENUSA, VICE PRESIDENT  
GEORGE COULTER  
SOPHIA FACAROS  
TIM FAVO  
PATRICIA FRIDAY  
THOMAS J. WHALEN

**BOROUGH MANAGER AND  
EX-OFFICIO BOROUGH SECRETARY**  
LISA COOPER JENSEN

**ASSISTANT BOROUGH MANAGER/  
SECRETARY**  
CAROL MOORE

**SOLICITOR**  
MEGAN M. OTT

**MAYOR**  
ROBERT J. FESCEMYER

**INTERIM CHIEF OF POLICE**  
MICHAEL FORD

## AGENDA

**REGULAR MEETING  
OAKMONT BOROUGH COUNCIL  
Monday, January 16, 2017 at 7:00 PM (V1.1)**

- I. **Call to Order**
  
- II. **Pledge of Allegiance**
  
- III. **Roll Call**
  
- VI. **Appointment of Police Chief Michael J. Ford**
  - A. Ratification of the Motion to Appoint will be Contingent upon the Finalization of the Memorandum of Understanding and the Taking of the Non-Competitive Exam with the Civil Service Commission
  - B. Swearing In by Mayor and Presentation
  
- V. **Registered Comments from the Public**
  - A. Treasurer's 4<sup>th</sup> Quarter 2016 Report
  - B. Friends of the Riverfront - Kayak Park Update
  
- VI. **Comments from the Public** – Council will hear comments on agenda and public-related items at this time. Please come forward to the podium, clearly state your name, and limit your comments to three (3) minutes
  
- VII. **Council Minutes**
  - A. Motion to Approve the Minutes of the Regular Meeting of December 5, 2016

*Please note: The proceedings of the Regular Meetings of Oakmont Borough Council are recorded. These taped recordings are not meant to be for public record. They are for use by the Assistant Borough Secretary in preparing the Minute of the Regular Meetings. 1/13/2017 11:56 AM*

**VIII. Council President's Remarks – President Thomas J. Briney**

- A. Riverside Park Hours/Lighting Issues

**IX. Solicitor's Report – Megan Turnbull**

**X. Mayor's Report – Robert J. Fescemyer**

- A. Comment on Monthly Police Report  
B. Comment on Monthly OVFD Report

**XI. Borough Manager's Report – Lisa Cooper Jensen**

**XII. Council Liaison Reports**

**A. Finance & Technology - Council Member Thomas J. Whalen**

1. Motion to Approve the Warrant List of December 2016, dated December 31, 2016, including expenditures totaling **\$363,342.36** for all funds:

<i>Fund</i>	<i>Amount</i>
General Fund	\$111,553.80
Boulevard Project Fund	\$4,820.87
Kerr Museum Fund	\$2,266.89
Library Fund	\$55,024.90
Liquid Fuels Fund	-0-
Sewer Fund	\$138,143.24
Capital Fund (Parks)	\$18,704.73
Capital Fund (Roads)	\$32,827.93
Capital Reserve Fund	-0-

2. Motion to Approve a Specified Cash Donation of \$30.00 to the Borough by an Anonymous Donor

**B. Environment – Vice President William E. Benusa**

**C. Public Safety – Council Member George Coulter**

1. Motion to Ratify the Initiation of the Civil Service Examination Process for the Position of Patrol Officer with the Oakmont Borough Police Department

2. Motion to Authorize the Addition of Tyler J. Anderson, 25 Crystal Drive, to the Oakmont Volunteer Fire Department Eligibility List

**D. Education/Recreation – Council Member Sophia Facaros**

1. Motion to Accept the Resignation of Doug Myers from the Oakmont Recreation Board
2. Motion to Authorize the Oakmont Recreation Board to Begin an Annual Fundraising Mailing Campaign to Fund Parks Improvements, at a Estimated \$1,200 in Mailing Costs
3. Plum Creek Trail Project
  - a. Design Drawings
  - b. Budget
  - c. Long Term Costs
  - d. Motion Authorizing Bankson Engineering to File a CFA Grant Application for the Plum Creek Trail Project, Not to Exceed \$3,000 in Fees
4. Riverside Park Trail and Lighting
  - a. Design Drawings
  - b. Budget
  - c. Long Term Costs
  - d. Motion to Authorize the Recreation Board to File a DCNR Grant Application for the Riverside Park Trail and Lighting Project

**E. Public Works – Council Member Tim Favo**

1. Motion to Reappoint Senate Engineering Company as the Oakmont Borough Engineer for 2017, at the Rate Schedule, dated January 1, 2017

**F. Administration/Culture – Council Member Patricia Friday**

1. Motion to Reappoint Goehring, Rutter & Boehm as the Oakmont Borough Council Solicitor for 2017, at a Rate of \$175.00 per hour for Experienced Lawyers and \$150.00 per hour for Associates
2. Motion to Approve the Following Job Descriptions for the Borough of Oakmont:
  - a. Assistant Borough Manager
  - b. Police Chief
  - c. Police Secretary
  - d. Ticket Processor
  - e. School Crossing Guard
  - f. Turnkey/Matron
  - g. Street Foreman
  - h. Street Maintenance
  - i. Parks Superintendent
  - j. Maintenance Worker (Parks)
  - k. Wastewater Treatment Plant Superintendent

1. Operator (WWTP)
3. Park Crew Annual Update

**XIII. Miscellaneous Items**

**XIV. Comments from the Public**

The Council will hear comment on agenda and public-related items at this time. Please come forward to the podium, clearly state your name, and limit your comments to three (3) minutes.

- XV. Upcoming Public Meetings** – Unless otherwise noted, all listed meetings start at 7:00 PM, and are held in Council Chambers of the Municipal Building

<b>Date &amp; Day</b>	<b>Meeting</b>
Monday, January 16, 2017	Council Regular Meeting
Wednesday, January 18, 2017	Recreation Board Meeting
Thursday, January 26, 2017	Planning Commission Meeting
Wednesday, January 31, 2017 at 7:15 PM	Boulevard Project Board Meeting
Monday, February 6, 2017	Council Work Session
Wednesday, February 15, 2017	Recreation Board Meeting
Tuesday, February 21, 2017	Council Regular Meeting

**XVI. Review of Meeting Assignments**

- A. Solicitor
- B. Borough Manager
- C. Council Members

**XVII. Adjourn to Executive Session**

## **Executive Session – January 16, 2017 Regular Meeting**

### **Personnel**

- WWTP Superintendent Status
- Borough Manager Contract
- Commission/Board Appointments

### **Finance**

### **Collective Bargaining**

### **Litigation**

### **Attorney-Client Privilege Issues**

### **Borough Real Estate Purchases/Leases**

### **Review of Exec Session Assignments**

- Solicitor
- Borough Manager
- Council Members